RUNNING FOR OFFICE WORKSHOP
WELCOME
Panel and Agenda

MICHELLE KELLOGG
CITY RECORDER & ELECTION OFFICIAL
Filing & Campaigning

MARGARET PLANE
CITY ATTORNEY
Local Government and
Laws Governing Elected Officials

TANA TOLY
PARK CITY COUNCIL
Serving on Council

MICHELLE DOWNARD
RESIDENT ADVOCATE
Leadership Opportunities
DECLARATION OF CANDIDACY

Filing Window:       June 1-7, 2023
Where:              City Hall
                    445 Marsac Ave.
                    Executive Office (3rd Floor)
When:               8:00 a.m.-5:00 p.m.
CANDIDATE QUALIFICATIONS

- United States citizen
- 18 years old at the time of the next municipal election
- Legal resident of the municipality (84060) for 12 consecutive months immediately preceding the date of the General Election
- Registered voter of the municipality (84060)
- The Utah Constitution prohibits certain individuals – “a mentally incompetent person, a person convicted of a felony, or a person convicted of treason or a crime against the elective franchise” - from holding elected office, but the right can be restored in specific instances.
FILING FEE OPTIONS

- $100 Filing Fee; OR

- Fee is Waived if 100 Signatures from Park City Registered Voters are collected on a nomination form provided by the City Recorder.

NOTE: Candidates with fewer than 100 valid signatures will not be allowed to participate in the election.
VOTE BY MAIL

ELECTION

- Voters registered by deadline will receive a ballot in the mail
- Ballots can be dropped off at designated boxes at City Hall and The Market on or before 8:00 p.m., Election Day
- If mailed, ballots must be postmarked the day before Election Day
- Ballot return envelopes must be signed by voter
- Voters can register and vote on Election Day at City Hall
CAMPAIGN FINANCE DISCLOSURES

- Contributions and expenses that total less than $500 do NOT need to be itemized in report

- Anonymous donations over $50 per calendar year must be returned to donor, or donated to the City, State, or to a charitable organization

Candidate may NOT use contributions for:

- Mortgage
- Vacation
- Meals
- Travel
- Car Payment
- Clothing (except for campaign t-shirts)

Candidate may use contributions for:

- Filing Fee
- Postage
- Campaign Fliers
- Campaign Signs
- Campaign handouts: water bottles, t-shirts, Chapstick, buttons, etc.
- Tokens of Appreciation for Campaign staff
CAMPAIGN SIGNS

- Max Size: Three (3) square feet
- Height Limit: Six (6) feet from ground
- Setback: Ten (10) feet back from curb
- Not allowed on public property, streets, park strips, and within 150 feet of a ballot box or voting center
DATES TO REMEMBER

- **June 1-7**: Candidate Declaration Period
- **July 25**: Ballots Mailed to Voters
- **August 4**: In-Office Voter Registration Deadline
- **August 8**: Campaign Finance Disclosure #1 Due
- **August 15**: Primary Election Day
- **September 14**: Campaign Finance Disclosure #2 Due (only if eliminated from General Election)
- **October 10**: #2 Campaign Finance Disclosure Due
- **October 17**: Ballots Mailed to Voters
- **October 27**: In-Office Voter Registration Deadline
- **October 31**: Campaign Finance Disclosure #3 Due
- **November 7**: Election Day
- **December 7**: Campaign Finance Disclosure #4 Due
LOCAL GOVERNMENT
101

- Municipalities are creations of the state
- Mostly subservient to the legislature
- Park City is “incorporated” Summit County
- Snyderville basin is “unincorporated” Summit County
- Reasons to incorporate:
  - Provide services
  - Develop (preserve) sense of community
  - Provide local control
OTHER FORMS OF GOVERNMENT IN UTAH

- Council-Mayor (aka strong mayor)
- Five-Member Council
- Metro Township (only in Salt Lake County)
- City Manager
  - Chief Administrative Officer
  - Appointed by mayor with advice and consent of council
LAWS GOVERNING ELECTED OFFICIALS

“Sunlight is the best disinfectant.”
U.S. Supreme Court Justice Louis Brandeis (1856-1941)

OPMA
Public’s business is done in public
Criminal penalties
Court of public opinion

GRAMA
Balance public interest with privacy interest

MOEEA (the Ethics Act)
• Don’t tell secrets
• Don’t sell your vote
• Don’t line your pockets
BOARDS & COMMISSIONS

- Board of Adjustment
- Board of Appeals
- Forestry Advisory Board
- Historic Preservation Board
- Library Board
- Planning Commission
- Police Complaint Review Committee
- Public Art Advisory Board
LEADERSHIP PARK CITY

- Year-long program that identifies, encourages and trains new community leaders
- Experts on public policy, politics and critical thinking help participants frame community issues and discuss potential solutions
- Lectures, group discussions, field trips and experiential "hands on" learning is used throughout the program.
- Applications open in July for Leadership Class XXX
QUESTIONS?