# APPLICATION FOR CLOSURE OF CITY SIDEWALK

**APPLICATION FOR CLOSURE OF CITY SIDEWALK**

*All partial and full sidewalk closures are subject to field inspection and may be subject to change.*  
*Allow two working days to process the application.*  
*$50 application fee*

| Required documents attached to this application: | □ Pedestrian Control Plan |

### CLOSURE TYPE:  □ Partial  □ Full  

Application Date: __________________

<table>
<thead>
<tr>
<th>SIDEWALK CLOSURE REQUIREMENTS:</th>
<th>IN ADDITION, FULL CLOSURE APPLICATIONS NEED:</th>
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</table>
| *Diversion signage along with barricades placed before the closure begins* | *Notify anyone around the closure prior to the event*  
| | *Additional safety guards and equipment may be needed* |

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<tr>
<th>CLOSURE ADDRESS:  ____________________________________________________________</th>
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**CLOSURE**:  

Start Date: ____________  End Date: ____________

Start Time: ____________ AM/PM  End Time: ____________ AM/PM

*Exact dates & times required*

(Applicants Name)  

(General Contractors Name)

(Phone) *must be available during closure  

(Email)

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<tr>
<th>DESCRIPTION OF THE CLOSURE:</th>
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*If permits or other notices are required, it is the responsibility of the applicant to obtain from all other departments (Building, Engineering, and/or Planning) to avoid a STOP-WORK-ORDER.*

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Engineering Comments:  

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Applicant Signature  

Engineering Approval