



**Joint Transit Advisory Board (JTAB)  
September 15, 2020 Meeting Minutes**

**Advisory Board Members in attendance:**

**Summit County**

Councilwoman, Kim Carson  
Councilman, Chris Robinson

**Park City**

Councilman, Tim Henney  
Councilman, Steve Joyce

**Summit County Staff**

Tom Fisher  
Caroline Rodriguez  
Jamie Dansie

**Park City Staff**

Matt Dias  
Sarah Pearce  
Kim Fjeldsted  
Jerry Benson  
Vinny Nguyen  
Scott Burningham  
Robbie Smoot  
Alexis Verson  
Andy Stevenson  
Cindy Stockley

**I. ROLL CALL**

Upon confirmation that quorum connected to the Zoom meeting, the meeting was called to order by Mrs. Fjeldsted at 9:04 am. All in attendance were recorded and announced by Cindy Stockley.

**II. ELECTRONIC MEETING DOCUMENTATION**

Read by Kim Fjeldsted

**III. PUBLIC COMMENTS:**

**DISCUSSION ITEMS**

**A. Review/Acceptance and approval of the August 24, 2020 meeting minutes**

**B. Winter Service Staff Recommendation Presentation (Scott Burningham)**

Staff is recommending a 35% service reduction for the winter 2020-21 seasons. The goal of these recommended cuts is to find efficiencies in the system to mitigate the financial impacts of COVID-19 while still providing an adequate level of transit service. This recommendation came about after careful consideration of the following factors:

- Economic implications of COVID-19 on the transit system and its revenue sources (city and county).
- Transit dependent populations.
- Ridership, route utilization, and operational considerations.

Park City Transit staff has utilized several factors to anticipate the transit service needs this winter while finding efficiencies and savings to ensure the transportation fund's future fortitude. The changes proposed to JTAB would result in a 35% reduction in service and a combined savings of approximately \$2 million for the county and city.

**Councilman Steve Joyce**-Recommended staff work with businesses to change their employee schedules to give them the minimum service to get their employees to work.

**Councilwoman Kim Carson**-Reminded board that this is a temporary reduction in service due to reduced ridership due to Covid-19. County will be reevaluating the service. County and city reduced service by 35% because the funding is not available.

**Councilman Chris Robinson**- The changes to the Pink did not have any cost savings, Mr. Burningham advised it was adjusted to be more accurate and reliable, there were no cost savings on the Pink line.

**Kim Fjeldsted**-We did speak with resorts. They will not be hiring as many J1's and out of state employees but will still have those employees in the workforce this season.

**Public Comment:**

**Karen Swan**-Would like the city to review the Pink line bus schedule.

**Melissa Renschler & Joseph Mattioli with Montage Resort**-Appreciated city/transit team going over the recommended changes, we made compromises to help. Melissa and I reviewed our morning schedules and Montage will try to adjust employee schedules to 6:30 am-9:00 am which will give transit 30 minutes back. Our resort is projecting 60% occupancy for this winter, which is about a 15% reduction in occupancy.

**Victoria Schlaepfer with Deer Valley**-Thanked Kim and Scott for working through the schedules on the Orange and Purple. Employees depend on both routes. She is concerned about overcrowding on the buses.

**James Middleton**-Resident of Silver Summit wanted to thank everyone involved with taking the time to do surveys.

**Sue**-Thank you for keeping the Red line, but concerned about overcrowding during peak season.

**Kim Fjeldsted**-We will be monitoring the service regarding increased ridership. City does not have social distancing in place but they will need to wear a mask.

**Councilman Tim Henney**-We need to be flexible with the service until we know what we are looking at this winter.

**Paul Anderson**-Resident of Silver Springs wanted to thank you for keeping the route. Thank you for the process and listening to residents. Suggests streamlining the 7 Pink, it goes from the 7-11 transit center to Grand Summit then goes back down to 7-11 transit center. Running adjacent to the Canyon Cabriolet and it is a redundant service. Not sure if it accommodates ADA riders.

**Caroline Rodriguez**-Thank you for the comments we will be analyzing all routes. The service runs in the winter as an on-demand service. It is a highly utilized route, up and down Canyons Resort Drive. **Ben Olson**- Resident of Silver Springs appreciated the decision to maintain the Silver Springs service.

**Councilman Chris Robinson**-Thank you for all the work he approves the changes.

**Councilman Steve Joyce**-Commended the staff for all the work on proposed changes. It looks like we got a lot of public comments. Councilman Joyce would like to make sure we continue to work with the resorts and restaurants and they work with us to modify their thinking to help meet the accommodations we are offering.

**Councilman Tim Henney**-He appreciates all the work, and thinks we need to take advantage of this Covid-19 time and figure out the transit system we want and not just adjusting the old routes.

**Councilwoman Kim Carson**-Thank you to all the staff members for all the work put into helping meet the request for a 35% reduction in service and cost goal. Reminds board that this is a temporary reduction, when we come back to full capacity it will be better.

**Emily Elliott**-Appreciate the work, but would like us to reconsider partial service for the Blue line as residents utilize service during ski season.

**Caroline Rodriguez**- Thanked everyone that worked on the survey. Appreciates the way Park City staff shared the results with JTAB.

**Kim Fjeldsted**-Asked to have the proposed schedule recommendation approved, it was approved unanimously. Park City staff will take the recommendation to Park City Council . Changes will start going into effect November 15, 2020.

**C. Regional System Discussion (Councilwoman Kim Carson)**

The county council had a work session to present a proposed contract to move forward with the study of county routes within their county jurisdiction. County's goal is to have routes established under the county regional transit district by June 30, 2021. The discussion will include Wasatch County and surrounding areas and improve the connection to Salt Lake Valley.

**D. Bus Shelter improvements recommendations (Alexis Verson and Jamie Dansie)**

Reviewed methodology and prioritized list of the top 10 bus stops identified for improvement in 2021. Staff recommends moving forward with improving the proposed ten bus stops using the awarded 2018 Federal Transit Administration (FTA) grants funds (approximately \$2,000,000), along with local match dollars.

City and county staff conducted a thorough and iterative process to create a comprehensive and prioritized list for improvements based on the Bus Stop Inventory and Accessibility Study provided to the JTAB meeting on June 16, 2020, plus qualitative analysis and input from transit staff. Based on the study's findings, bus stops were graded by the Americans with Disabilities Act (ADA) accommodation, rider amenities, and boarding numbers. Staff prioritized the list based on the lowest (worst) ADA grades coupled with the highest boarding numbers. Then staff conducted a visual survey of those stops to determine which would benefit the most from flatwork improvements. Some stops were ruled out that already had shelters and a decent hard surface waiting area, and other stops with lacking amenities were prioritized above them.

**Councilman Steve Joyce-** Asked for clarification on the grades and cost. He likes the decision of the top 10 and would like the others to be researched if they will not be included in the core strategy.

**Alexis Verson-** Agrees that we need to look at each stop and what makes sense about updated stops that might not be utilized in the future.

**Councilman Tim Henney-** Agrees would like the stops to be analyzed and what the future system looks like before we spend the money.

**Jamie Dansie-**We focused on ridership. Stop may meet all the criteria and get an A grade, has ADA accessibility at the stop but the bus cannot get to. They considered the bus stop practicality as well as the score to make the best decision.

**Councilwoman Kim Carson-**Agrees with the method of looking at the practicality of each stop in addition to the score.

**Caroline Rodriguez-**County is comfortable moving forward with the 10 proposed stops and agrees that we need to analyze others before improvement.

**Councilman Steve Joyce –** Wanted to enter a public comment from Charlotte asking if the county will be considering adding Coalville into their regional plan.

**Carline Rodriguez-**At this time it will not be included, but it will be considered at a later date.

**Sarah Pearce-**Advised that city will be taking the proposed changes to the council and will allow public comments at the September 22 city council meeting.

**Councilwoman Kim Carson-**Asked about JTAB packet not being visible to the public.

**Andy Stevenson-**Advised that the meeting packet was posted on the Park City Transit and Utah Public Notice websites. Starting next month the agenda and packet will be available on the City's public meetings webpage.

#### E. COVID-19 Update (Kim Fjeldsted)

Park City was granted CARES ACT money from the FTA, \$5.8 million in operating assistance and \$379,000 in administration expenses. The expenses we can claim start as of 1/20/20 with no expiration on the funds. Park City Transit submitted its first request for \$3.6 million eligible expenses for reimbursement. Park City Transit will apply a credit for eligible expenses on the invoices and will bill the county for non-eligible expenses.

**Meeting adjourned at 10:40 am**

**Next meeting:**

Tuesday, October 20, 2020 at 9:00 am

Respectfully Submitted:

*Cindy Stockley-Park City, Transit Department, JTAB Recorder*