

Joint Transit Advisory Board (JTAB)

Meeting Minutes  
December 17, 2019

**ADVISORY BOARD MEMBERS IN ATTENDANCE**

**Park City Municipal Corporation:**

Mayor Andy Beerman  
Matt Dias  
Tim Henney  
Alfred Knotts  
Kim Fjeldsted  
Vinny Nguyen  
Robbie Smoot  
Scott Burningham  
Cindy Stockley  
Andy Beerman  
Margaret Plane

**Summit County:**

Caroline Rodriguez  
Kim Carson  
Doug Clyde  
Jamie Dansie

**Others in Attendance:**

Bev Harrison  
Linda Jones  
Other public members

**I. ROLL CALL**

Upon confirmation that quorum was reached, the meeting was called to order by Mr. Knotts at **9:04 AM**. All in attendance went around the room and individually stated their name and role within their respective organization.

**II. PUBLIC COMMENT/CUSTOMER FEEDBACK**

1. Ms. Harrison-Met High School committee member, Naomi Smith after she created editorial regarding climate change. Ms. Harrison helped initiate the Community Climate Change meetings and formed "PC Earth Club". Meetings have had good turn outs so far. They have reached out to fellow students and parents, to get older people other than just students to participate. The principal of Park City High School is on board to looking into possibly cutting back the parking spots/permits, encouraging students to carpool, ride bikes, etc. at high school. Climate change grants are being offered currently for a few thousand dollars.
2. The group rode electric bus to Summit Park and couldn't find the station on the other side of 80. Bus slowed down really slow. Kilby was faster and wondered why we are running steepest part. Mr. Nguyen explained why they run the service the way we do. No place for people to park out there.

**III. CONSENT ITEMS**

Acceptance of Onboard Survey, will continue spring and fall annually over next couple of years.

**IV. DISCUSSION ITEMS**

Review and Acceptance of October 29<sup>th</sup> meeting minutes-Minutes approved with no comments.

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### A. Ridership Report

1. Mr. Smoot ridership report-We have two months' worth of ridership reports since we meet together last, we saw an increase in ridership in October and a lot was due to Lime running for a few days in October 2018, total of 11,000 passengers increase. November is similar to our trend over every month. Trend seems to be in line with other months.
2. One milestone we surpassed was the one year marker of Ecker Hill Park and Ride being online. Program started the middle of November 2018.
3. Second milestone we will meet next month is that we will be using the same method for counting passengers in each month that we are looking out. It has been challenging using different methods to compare data.
4. Ridership for November- we see a big increase on the Red route because we ran the Yellow route this year but did not include it last year.
5. Efficiencies metrics- increased passengers per hour and cost per passenger are improving year to year even with our large increase in hours. Rolling report same report shows that as we add hours we are adding passengers. Increase in our hours and passengers are almost staying up with each other with the all the changes it is promising to see this trend. We continue to see over 10% increases.
6. Ms. Carson would like us to continue to take a look at Brown line. Report shows up 7%. Make sure we are giving special groups, who do not have access to vehicles an opportunity to ride. Mr. Smoot said number does not show Pink line.
7. Ecker Hill has been in our top 10 utilized. Blue added December 6<sup>th</sup>.
8. Will keep the showing the rolling reports each month.

### B. Bonanza Park, Arts & Culture and District Transit Hub

1. Mr. Knotts - Explained plans for the Bonanza master plan with the Transit Hub Plan, Arts & Culture, & Affordable Housing Units. Needs to be discussed with are partners JTAB. Need to discuss internally the footprint access, layout to building transit within a mixed master plan in mind with our partners. Be able to build in the transit plan would fall into the short term range plan. Wanted to bring to the JTAB team.
2. Ms. Carson-Questions how will BRT connect with Bonanza being the terminus and how people will get to where they need to go? How will it function?
3. Mr. Knotts- important we need to look at trips incoming and outgoing services as well.
4. Mr. Clyde-Wants to know what plan looks like. Are all groups agreeing?
5. Mr. Knotts-Transit access would go underground and would have 6 to 7 bays and would store buses overnight and electric busses. Current transit facility is almost at capacity now. Footprint laid out pretty well.

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6. Elements and footprints are all laid out, the concept to have two components as anchor, will lower parking to support site but also access to transit.
7. Mayor Beerman-Will have 40 to 50 affordable Housing units.
8. Mayor Beerman stated that this is not going to be a Park & Ride, currently working on a Park & Ride off 248.
9. Another footprint includes extending Munchkin road to connect with Homestake with our parcel with Recycle Utah to create a complete street. Then we would look at short range transit plan.
10. Mayor Beerman-Asked about 224 study recommendations.
11. Councilman Henney-What studies would need to be done? Mr. Knotts advised that studies would be done.
12. Councilman Henney wants to know what the system governances would be.
13. Mayor Beerman stated that we need to get a better understanding over the next few months on all fronts.
14. Mayor Beerman requested Ms. Rodriguez and Mr. Knotts meet within the next month to complete the action items to present to the advisory committee to be able to move forward.

### **C. Title VI Program**

- a. Ms. Fjeldsted-Staff report title VI approved. Wanted to make sure minorities and low income population has a say and know when an opportunity comes up.
- b. Wants to do an outreach to organizations going to be a huge component to customers with limited English to make sure they have the opportunity to utilize transit.
- c. Mayor Beerman-offered Park City Community, Park City ED Foundation and Park City libraries.
- d. FTA requires meeting documents and show attending meetings.

### **D. Customer Feedback**

- a. Ms. Rodriguez-Roger sent customer email concerned about Red line not year round transit out to Hospital Red line being seasonal. Mr. Knotts will review the service as he did not realize that it is seasonal.
- b. City Manager Dias-Would like customer feedback consolidated.
- c. Mayor Beerman-Can we have the stops show which lines are seasonal?
- d. Mr. Knotts-Online and guide both show seasonal routes. We will add that message to the signs at the stop. We will do a better job of communicating changes next time with Outreach. Thayne's Canyon feedback has been positive only really negative only a pocket of people directly impacted.
- e. Ms. Fjeldsted-Transit is almost fully staffed for the first time coming into the busy season.

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- f. Ms. Rodriguez-Make sure we are doing our due diligences and documenting outreach with changes.

### **E. ACTION ITEM (S)**

- e. Ms. Rodriguez and Mr. Knotts meet within the next month to complete the action items to present to the advisory committee to be able to move forward with the Bonanza Hub project.
- f. Transit will add seasonal line notifications to stops.
- g. Transit will make sure due diligence is done and recorded on all changes.

### **VI. NEXT MEETING**

Scheduled for Tuesday January 21, 2020

The meeting was adjourned at 10:27 am

Respectfully submitted:

Cindy Stockley – Park City, Transit Department, JTAB Recorder