

PARK CITY MUNICIPAL CORPORATION
HISTORIC PRESERVATION BOARD
DRAFT MINUTES OF DECEMBER 4, 2013

BOARD MEMBERS IN ATTENDANCE: David White, Puggy Holmgren, Marian Crosby, Hope Melville, Clayton Vance

EX OFFICIO: Thomas Eddington, Anya Grahn, Polly Samuels McLean, Patricia Abdullah

ROLL CALL

Chair Pro Tem White called the meeting to order and noted that all Board members were present except John Kenworthy and Gary Bush, who were excused.

ADOPTION OF MINUTES – September 18, 2013

MOTION: Board Member Holmgren moved to APPROVE the minutes of September 18, 2013. Board Member Crosby seconded the motion.

VOTE: The motion passed unanimously.

PUBLIC COMMUNICATIONS

There were no comments.

STAFF/BOARD COMMUNICATION & DISCLOSURES

Planner Grahn stated that during the HPB Visioning the Board had suggested researching new resources or technology that would help promote historic preservation in the Historic District. In working with the IT Department the Staff realized that funds were available to put towards an App, and they would like to pursue the idea of creating a coffee table book for iPhones, tablets, etc.

Planner Grahn asked if anyone from the HPB would be interested in volunteering to sit on a committee to help create the App. She explained the purpose of the App and how it would function. The committee would decide what the App looks like and what information should be shared. A consultant would do the technology formatting and coding.

Director Eddington recalled that a year ago the Friends of the Farm and others wanted to put up signage. They were told that large signs were inappropriate and could detract from what they were trying to focus on. At that time, they discussed the possibility of using QR codes to keep people informed. Director Eddington thought it would be a great opportunity if they could transfer that intent to a larger application and include all historic sites. He believed an App that was

GIS or GPS based was actually better than QR codes. Planner Grahn remarked that the idea of GPS or GIS based was standard. She did not think it would be difficult to obtain grants for technology that was QR based if they wanted to develop it further.

Board Member Vance asked about the time commitment for the committee. Planner Grahn was unsure. She was looking for people who could volunteer to do the additional research and write up the information. Director Eddington stated that committee meetings could be scheduled over breakfast or lunch or later in the day to accommodate everyone's schedule. Planner Grahn reported that the kickoff meeting was the next day at 9:00 a.m. If anyone was interested in volunteering but could not attend the kick-off meeting because of the short notice, she could provide an update on what was discussed.

Board Member Holmgren thought the App was a great idea. She reported that the HPCA was putting together a bread crumb tour which would be a similar situation. Planner Grahn stated that the HPCA bread crumb tour was not advancing, and the HPCA was partnering with the City on the App idea so they could build off of each other. Planner Grahn intended to reach out to the Historical Society as well since they have all the needed resources.

Board Members Holmgren and Vance were interested in volunteering, but they were unable to attend the kick-off meeting. Planner Grahn stated that if only two Board members were interested it would not present a quorum and they could both participate. She would send both of them a recap of the kick-off meeting.

Director Eddington updated the HPB on the status of the General Plan process. He explained that the Planning Commission and City Council were trying to finish a number of public hearings before the end of the year. They Council held a special meeting the previous evening to address some of the Core Values. Historic Character was on the schedule but time did not permit that discussion. Historic Character would be discussed at the City Council meeting on Thursday, December 5th. Historic Character would be first, followed by the Neighborhoods section.

Director Eddington reported that the Planning Commission would meet on December 11th to forward a recommendation to the City Council on the General Plan. Board Member Crosby had comments regarding the General Plan, but she was unable to attend the City Council meeting. Director Eddington suggested that the Board members either email their comments to Staff and/or make their comments publicly at the Planning Commission meeting on December 11th. Director Eddington stated that an open house for the General Plan was scheduled for Monday, December 9th from 4:00-7:00 p.m. in the Council Chambers. Another open house was scheduled for December 17th from 12:00-4:00 in the Planning Department. The City Council would vote on the

General Plan at their December 19th meeting if they felt that the document was ready for adoption at that point.

Director Eddington noted that the most recent version of the draft General Plan, as well as all the scheduled meetings, was posted on the website.

Board Member Crosby asked if the Staff was aware of an ad that appeared in the last two issues of the Park Record about filling two vacant seats. The ad says it is the HPB but the details sound like the Board of Adjustment.

Election of HPB Chair

Board Member Crosby thought John Kenworthy would make an excellent Chair. Board Member Holmgren concurred. Board Member Melville noted that Mr. Kenworthy was absent this evening and would not have a say in whether or not he wanted to be Chair. Board Member White thought he would be interested. Board Member Vance concurred.

MOTION: Board Member Kenworthy nominated John Kenworthy to be the Chair of the HPB. Board Member Holmgren seconded the motion.

VOTE: The motion passed unanimously.

WORK SESSION

General Plan – Annual Historic Preservation Award Program.

Planner Grahn announced that this was the third year for the Annual Historic Preservation Award. In the past the HPB nominated buildings that have had significant impacts on the community in terms of Historic Preservation. The nominees could be adaptive re-use, infill development, exceptional restoration, sustainable preservation and embodiment of historic context. Planner Grahn reported that the last two projects were the High West Distillery and the Washington School House Inn. Both projects received the award based on adaptive re-use and excellence in restoration.

Planner Grahn stated that the HPB needed to select three members to participate on an awards committee that would provide a list of potential award recipients for the Board, as a group, to review and select one for the award. The committee would also be involved in selecting the artist.

Chair Pro Tem White stated that he sat on the committee the last two years. If no one objected, he would like to sit on the committee again. Board Members Crosby and Melville also volunteered.

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Chair Pro-Tem White acknowledged that Mayor-Elect Jack Thomas was in the audience. Mr. Thomas stated that he attended the meeting in an effort to become more familiar with the HPB.

The meeting adjourned at 5:30 p.m.

Approved by _____
David White
Historic Preservation Board