

APPLICATION FOR EMPLOYMENT

Date Received:

INTEGRITY ACCOUNTABILITY Communication Respect

We consider applicants for all positions without regard to race, color, religion, gender, national origin, age, marital status, sexual orientation, disability, or any other legally protected status. The City provides reasonable accommodations to the known disabilities of individuals in compliance with the Americans With Disabilities Act. For accommodation information, or if you need special accommodations to complete the application process, please contact the Human Resources Department at 435-615-5246. Nothing in this section on Equal Employment Opportunity, or any policies or procedures adopted by the City relating to discrimination or harassment, is intended to create any right or obligation, whether contractual or otherwise, beyond that imposed by applicable state or federal law.

	PLEASI	E WRITE LEGIBI	Y	En H
Position(s) Applied For:				Date:
How did you hear about us?	Advertisemen	t Friend W	/ebsite Other	-
Name:		FIRST		MIDDLE
Address:				
NUMBER	STREET	CITY	STATE	ZIP CODE
Home/Cell Phone: ()		Work F	Phone: ()	
AREA CODE			AREA CODE	
Email:	@			
Have you ever been convicted	of a felony?	Yes No		
Have you worked with us befo	re? Yes	No If yes, wha	t year did you lea	ıve?
Are you employed now?	∕es □No M	lay we contact you	ır present employ	ver? Yes No
Can you legally work in the US	3? □Yes □N	0		
When would you be available	to start if hired? _			
Lowest pay you will accept: \$	pe	r		
List the names of any relatives	who are currentl	y employed with u	s:	
Do you have a driver's license	?			
Are you a veteran?				
Please tell us why you want to	work for the City	<i>ı</i> :		



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EMPLOYMENT EXPERIENCE

(B)	-

Please start with your current or last job. You may include military service assignments and volunteer activities.

Employer	Telephone	Dates Employed		Marile Danfarrand
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Address	()	FIOIII	10	
Address				
Job Title			ate/Salary	
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Supervisor				
Supervisor				
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Reason for Leaving				
Employer	Telephone	Dates E	mployed	Morle Douformond
	()	From	То	Work Performed
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Job Title			ate/Salary	
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Supervisor				
Supervisor				
Reason for Leaving				
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SKILLS & QUALIFICATIONS	
Please continue on a separate sheet of paper as needed.	
ANSWER QUESTIONS IN THIS SECTION ONLY IF APPLYING FOR SAFETY SENSITIVE POSITIONS (BUS DRIVER, BUS MECHANIC)	-
Date of Birth: The U.S. Department of Transportation requires applicants state their date of birth, FMCSR Part	that driver 391.21 (b) (2).
Social Security #: Required by FMCSR Part 391.21 (b) (2).	
The following information is required by FMCSR Part 391.21 (21) (2):
List license number, state and expiration date of all unexpired CDL licenses:	
List all residences you have had for the last 3 years:	
List all accidents you have had for the last 3 years, include date, nature of accident and fata	alities:
List all traffic violations you have had for the last 3 years:	
List the type of equipment operated and dates of experience:	
EQUIPMENT: DATES:	



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ANSWER QUESTIONS IN THIS SECTION ONLY IF APPLYING FOR SAFETY SENSITIVE POSITIONS (BUS DRIVER, BUS MECHANIC)			
List your employment history for the last 10 years. List most recent employment history first, if you need additional space, please continue on a separate sheet of paper.			
EMPLOYER NAME	EMPLOYER ADDRESS	PHONE NUMBER	SUPERVISOR'S NAME
POSITION HELD	JOB DUTIES	SALARY	REASON FOR LEAVING
Was this employment covered under FMCSR & DOT Drug & Alcohol testing? Yes No			
EMPLOYER NAME	EMPLOYER ADDRESS	PHONE NUMBER	SUPERVISOR'S NAME
POSITION HELD	JOB DUTIES	SALARY	REASON FOR LEAVING
Was this emplo	oyment covered under FMCSR & EMPLOYER ADDRESS	DOT Drug & Alcohol testing? PHONE NUMBER	YesNo SUPERVISOR'S NAME
POSITION HELD	JOB DUTIES	SALARY	REASON FOR LEAVING
Was this employment covered under FMCSR & DOT Drug & Alcohol testing? Yes No			
	EDUCA	ATION	
School	Name and Address	Did you graduate?	Degree Earned



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PROFESSIONAL REFERENCES



People you have known at least one year. No relatives please.

Name	Relationship	Telephone Number
1		Daytime ()
		Evening ()
2		Daytime ()
		Evening ()
3		Daytime ()
		Evening ()

Applications are maintained in the City's Human Resources office. Applicant information is available only to those involved in recruitment and hiring managers. All records containing data on non-hired applicants are destroyed 2 years from the close date of each recruitment, per the City's retention schedule.



PARK CITY ETHICS



The Municipal Officers' and Employees' Ethics Act and Title 3 of the Municipal code of Park City set standards of conduct for municipal officers and employees and require these persons to disclose actual or potential conflict between their public duties and their personal interests.

The following activities are prohibited:

- Improperly disclosing or using private, controlled, or protected information to further the employee's personal economic interest or secure special privileges.
- ★ Using one's position to further a personal economic interest or secure privileges for oneself or for another.
- Accepting employment which is incompatible with proper discharge of duties or would impair independence of judgment or ethical performance of City responsibilities.
- * Accepting or soliciting a gift, compensation, or loan not allowed by State code or City policy.
- Requiring a donation, payment, or service in exchange for approval of a permit, or other authorization except as outlined by State code.

Employees must immediately disclose substantial interest in a business regulated by Park City Municipal. If an employee is also an officer, director, agent, employee, or the owner of a substantial interest in a business entity regulated by Park City Municipal Corporation the employee must disclose the information according to State law.

Employees of Park City Municipal are expected to maintain the highest ethical and professional standards while performing the work of the City. Employees must disclose any other personal interests or investments that create a conflict of interest between the employee's public duties and personal interests.

Provisions of Utah Code 10-3-1301-MLPC Title 3 Ethics apply to all City employees. Penalties for violation of this ethics code may include dismissal from employment and criminal and civil penalties.

Signature of Applicant:	Date:
Applicant's Printed Full Name:	

