

**COSAC IV Meeting Minutes
City Council Chambers
February 26, 2013, 8:30 a.m.**

COSAC members in attendance: Suzanne Sheridan, Kara Goodman, Kathy Kahn, Megan Ryan, Jim Doilney, Tim Henney, Charlie Sturgis, Cheryl Fox, Rhonda Sideris, Judy Hanley, Jan Wilking, Stewart Gross, Andy Beerman, Diane Foster, Wendy Fisher.

PUBLIC: Brooke Hontz

Staff: Heinrich Deters, Diane Foster, Mark Harrington, Thomas Eddington, ReNae Rezac, Council member Andy Beerman

Council member Andy Beerman gave an overview of COSAC and its funding source. Because the program is now funded by resort sales taxes, it exists in perpetuity.

Interim City Manager Diane Foster stressed the importance of committee members maintaining the highest level of confidentiality about potential land purchases. She noted that the group may be considering smaller, "tweener" parcels since many of the larger parcels have been preserved.

City Attorney Mark Harrington emphasized that real estate representatives on the committee cannot represent someone else in the meetings. No direct interest in making money for themselves or others in acquiring land can take place. If members are in doubt, they should do one of two things: 1) Recuse themselves from the discussion; or, 2) disclose their relationship to/interest in the parcel. Mark said when they are in doubt, they should step aside. He also provided his direct phone line for committee members, 615-5029.

Heinrich announced that the Assistant City Attorney Polly Samuels-McClean would be present at the next meeting to provide information about the "open meetings" act, guidelines pertaining to personal liability, e-communications and records management.

COSAC member terms of service are 3 years. The chair and vice chair terms are one year. Elections will occur at the March 12 meeting. Heinrich mentioned the position responsibilities would include conducting meetings and updates on KPCW. There may be some clerical duties, too.

Mission Statement

"It is the mission of the Citizens' Open Space Advisory Committee to make timely recommendations to the Park City Council on acquiring and permanently preserving public open spaces in the greater Park City area by wisely leveraging the public's monies, by using other resources as available and by entering into appropriate partnerships. The Citizens' Open Space Advisory Committee will employ a variety of innovative strategies to accomplish this goal in an expeditious manner."

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Heinrich said changes can be made to the Mission Statement and that COSAC members should bring proposed changes to the March 12 meeting. Ms. Foster suggested checking in with City Council if changes are proposed. Mr. Harrington recommended not rushing to change the mission statement and criteria. Committee member Doilney cautioned the group against land planning.

Committee members were asked to contemplate what long-term protection and open space means to them. They were further encouraged to understand the complexity of open space acquisition criteria.

For the next meeting, Planning Director Eddington will provide an update on open space as it is addressed in the re-write of the General Plan.

Summit Land Conservancy Executive Director Fox suggested that training relating to trusts, Federal regulations, stewardship costs and management plans be provided. Familiarization with the differences between deed restrictions, conservation easements and development rights would also be germane.

The next meeting is March 12. Summit Open Lands Executive Director Fisher will be out of town and will not be in attendance.

Interim City Manager Foster noted the COSAC member can write letters to the House and Congress about open space legislative issues, BUT she stressed they must get City Council's buy-in in order to speak with one voice.