



November 11, 2019

RE: Business Parking Permits

Dear Business Parking Permit Holder,

We wanted to notify you of upcoming changes related to business parking permits.

Blue Business parking permits will expire on December 15, 2019. To obtain a new permit, please complete the application included with this letter. Then bring it in with the specified current and valid documents to Public Works at **1053 Iron Horse Dr.** OR email it to parking_permits@parkcity.org. We will have your permit ready for pickup or mail three business days later.

Please take note of the following:

1. One Blue Business permit will be available for purchase per Main Street business. Once each business is given opportunity to purchase, businesses may request and purchase more permits based on availability.
2. All parking tickets must first be paid to receive a permit.
3. Permits will only be evaluated and processed if the requirements are **complete**.
4. You must be an owner of a business in the Main Street core area.
5. This permit allows you to park in China Bridge parking structure and Gateway upper level.
6. Permits do not guarantee parking availability.
7. **We require you to bring or present your old permit along with the other requirements.**

Please note that 2020 business license is required to purchase a Blue Business Permit; previous year licenses will not be accepted. This permit is transferable and allows for parking during all hours including weekends. This permit **is not** valid during major events although alternate parking may be provided. The cost of this permit is \$400.

Free parking for Main Street employees is available at the Homestake parking lot with bus service from the "a" Fresh Market bus stop. The parking lot is located at 1875 Homestake Road.

Employee Homestake Parking Registration:

Employees planning to park in the Homestake lot will be required to register their vehicles. In order to ensure this lot is preserved for employees, unregistered vehicles may be ticketed. Parking at the Homestake Lot will be restricted from 4:00 am to 7:00 am for snow removal. Parking availability may be subject to change during special events.



TO REGISTER YOUR VEHICLE PLEASE FOLLOW THESE STEPS:

1. Send an email with your name (first & last), your license plate number, phone number and your employer to **parking_permits@parkcity.org**.
2. You must include the name of your Main Street area employer.
3. Once we have registered your vehicle(s) you will receive a confirmation email confirming your registered vehicle(s).

If you have any questions about eligibility requirements or any aspect of the parking program, please call Parking Services at (435) 615-5301.

Please mail or fax your application and supporting documentation to: **Parking Services, PO Box 1480, Park City, Utah 84060**; parking_permits@parkcity.org; or bring to Parking Services Office at 1053 Iron Horse Drive. Please allow three business days to process your application.

Thanks and have a great year!

Sincerely,

Parking Services



GARAGE PARKING PERMIT APPLICATION

Blue Square Permits for Businesses of the Main Street Core

Step 1: Pay any outstanding tickets. Pay online at <http://parkcity.t2hosted.com> or credit card payments are accepted over the phone at (435) 615-5301. Permits will not be issued to vehicles with outstanding parking citations. Call ahead to verify before writing a company check.

Step 2: Submit the following requirements:

1. Valid picture ID and business card of the affiliated establishment.
2. Previous or old permit.
3. 2020 Park City Business License.

Step 3: Complete and sign this application.

Step 4: Bring completed application form, required documentation and payment to Public Works at 1053 Iron Horse Drive during business hours, Monday-Friday 8am to 5pm.

EMPLOYEE INFORMATION

Name: _____ Contact Phone: _____

Mailing Address: _____ State: _____ Zip: _____

EMAIL ADDRESS: _____

BUSINESS INFORMATION

Business Name: _____ Contact Person: _____

Street Address: _____ Contact Phone: _____

Mailing Address: _____ State: _____ Zip: _____

I understand: a) parking permits are issued under, and subject to the provisions of Title 9 of the Park City Municipal Corporation Code and Park City Municipal Corporation Fee Schedule; b) failure to adhere to the provisions of Title 9 may result in suspension or revocation of parking permits; c) permit does not guarantee parking (except the \$550 Black Permit option during Sundance Film Festival); d) person listed on application is permit owner; e) no refunds are available and; f) parking permit stipulations are subject to change. I certify all information submitted with this application is correct.

Signature _____ Date _____

Permit# _____ Issue Date _____ By _____